



## Virginia Area World Service Committee (VAWSC) Meeting Minutes

WebEx - Hosted by Becky D.

August 6, 2022

9:00 am to 02:11 pm

### Opening:

- Area Chair, Debbie P., opened the meeting with a moment of silence followed by the Serenity Prayer, reading of Concept Four, and the Purpose of VAWSC (Service Manual, pg. 155).

### Welcome and Introductions:

Officers introduced themselves. Roll Call was completed through WebEx polling. VAWSC Members present: Diana A., Ann S., Ava B., Becky D., Bruce B., Sophie L., Lisa C., Debbie P., Barb L., Cheryl L., Katherine P., Cindy L., Laura L., Maria N., Meg P., Robynn B., Sean M., Stacy L., Sue T., Deb T. Terry W., Ed W., Wendy R., Duane F., Christy B., Lisa R.; Ellie F.; Arrived after roll call: Tracey M. (Alt DR Richmond North); Emily M.; Sue V. Others: Cecily M., Lee, Alt. DR, Virginia Beach

**Note: Reports and documents discussed and referenced in these minutes can be found on the VA Area website at <https://www.vaalanon.org/vawsc>**

**Approval of March 5, 2022 VAWSC Minutes** – Deb T.: (Minutes file: 2022-03-05 VAWSC Minutes.docx) Deb T. received substantial corrections to the minutes but was not able to incorporate them for today's meeting, therefore it is not moved to approve them. **To be approved at next VAWSC.**

- Sophie L. – wants only first name and last initial.

**Motion: no motion made to approve the March 5, 2022 VAWSC Minutes. Poll initiated to approve the minutes as written. Opposed-24, Approved-0, Abstained-0**

**Treasurer's Report** – Laura L.: (Report file: 2022.8.6 VAWSC TREASURER.pdf)

During the first half of the year, 57% of the budgeted group contributions have been received. Expenses are lower due to Spring Assembly costing less and having both virtual and in-person attendees paying the same amount. The final numbers on the Convention will be shown in the Fall Assembly report. The Area is in sound financial shape. Most Group contributions are being identified with group # and name, it's getting better.

**Motion: made by Bruce B. and seconded by Sophie L., to accept the treasurer's report as written. MOTION CARRIED – Webex poll - 25 approved; 0 opposed; 0 abstained.**

**Area Appeal Letter** – Wendy R.: changing appeal letter to highlight different services the Area provides each time the letter is sent. The first letter will contain information on technology used for Assembly. Wendy read letter. No comments.

**Delegate's Report:** Stacy L. – (Report file: 2022.8.6 VAWSC DELEGATE.pdf)

- The printing of the Al-Anon/Alateen Service Manual has been delayed, should be available end of year. Price increased to \$11.

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- Stacy is attending the Chairman Board meeting this afternoon, will have updates at Fall Assembly.
- WSO has technical issues resolved and can accept electronic group records.
- AFG connects, new structure graphic that clarifies links of service.
- Attending District meetings (12 to date) to get to know people and get suggestions helpful to all districts. i.e., add meeting list to bookmarks; use QR codes on bookmarks to get to meeting lists; encourage reading of Alateen literature and add to newcomer packet.
- Stacy needs to hear from Districts not scheduled.
- Stacy has found that Districts have a lot of money, one idea is to help new groups with a Forum and literature. Make sure members go to new groups.
- DRs can meet with GRs/CMAs at a coffee shop.
- Encourage AA participation, especially by having speaker meetings.
- Virtual meetings are supported by WSO, these groups need to make contributions.
- Link to 2021 annual report in report. Fun fact, the first price list also listed the AA big book and grapevine (Al-Anon used all literature they could).

Discussion:

- Terry W. – has WSC discontinued having thought/task forces, she hasn't seen anything mentioned? Stacy expects they will next year.
- Duane F. – Large District treasuries could be due to no opportunity to spend and groups still contribute. It is important to be prudent, but large sums of money not prudent. Stacy - money in District treasuries should be spent at the District, not sent to the Area or WSO. Terry – her District does distribute beyond District level, good to raise the issue, Districts have autonomy. The Area does not distribute beyond Area.
- Ellie F. – her District couldn't spend money during pandemic and made decision to send money to WSO.
- Bruce B. – we have general guidelines for distribution of money. Districts should not contribute to other service levels but spend in District, good use is Alateen. However, wouldn't discourage sending money to other levels if there is an excess.
- Stacy L. – could send to MEAC, ESAC scholarships.

**2023 Proposed Budget** – Laura L. (Report file: 2023\_va\_area\_proposed budget v2.xlsx)

- The 2023 Proposed budget is similar to 2022.
- Contributions are trending downward, so group contributions were decreased.
- Same cost for Assembly because hybrid is fluid.
- Delegate's expenses were raised.
- Website amount is maintenance, unsure if money to upgrade the website will be this years budget or next.

Discussion:

- Bruce B. – looks fair based on past information, it's hard to predict.

**Motion: made by Bruce B., seconded by Terry W., to accept the 2023 proposed budget and move to assembly for vote. MOTION CARRIED: WebEx poll - 25 approved; 0 opposed; 0 abstained.**

2022 Fall Assembly voting item.

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Side bar:

- Terry W. – LRPC should revise guidelines for recommended contributions.
- Chery L. – recommended contribution to AIS is confusing to those groups that aren't affiliated with an AIS. This should be clarified.
- Laura L. - send comments on revising guidelines to her.
- Bruce B. – the current guidelines were written in 2016 but have been the same forever. Based on idea that service centers and WSO obtain a portion of their income from literature sales, 0% is no longer valid since literature sales are down. Groups have autonomy when making contributions. Guidelines are just that, they are not concrete.
- Laura L. - her district doesn't follow guidelines, they determined how to distribute contributions based on their District's size.

### **Fall Assembly Format (Hybrid) – Debbie P.**

Officers met, in June, on format due to contract signing. Based on numbers, attendees, financial, hotel gave same contract as Spring except changing of some meeting rooms. Did give hospitality room and other meeting rooms. Food was reduced to \$5000 and room requirement same (14 on Friday and 64 on Saturday) which was doable.

### **Fall Assembly Fees (Hybrid fee) – Debbie P.**

Equalized costs help fulfill the contract for hotel and Encore. Encore brought back for Fall, cost raised a little, using Encore was a success; they worked well with us. Signed contract for \$4841.80 (up approx. \$250). Hybrid give flexibility if needed. Encore is able to help with hotel, they have worked with this hotel in the past.

Discussion

- Terry W.– what are we voting on? Debbie P. - Hybrid is not permanent, assessing each time based on current situation. No vote this time since we had to sign the contract, the Officer's made the decision.
- Bruce B. – good job on decision making. The decision to raise registration \$10 was a good one, not likely to need a rate increase.
- Sean M. – is Encore cost, \$4k, one Assembly? Debbie P. – Yes, one assembly. Sean felt the cost was good.
- Duane F. – mention that it's good we're talking about future contracts. Two more contracts to negotiate.

### **Fall 2022 Hybrid Assembly Agenda:**

#### **Assembly Report - Sue V.**

- Registration update: Sue put a Webex link in today's chat to test registration. Using RegFox (same as convention) for registration at .99 per registrant, and fee for credit card. The Officers agreed to give an option to registrants to cover processing fees, this has been done. Final confirmation email, welcome message, know before you go, hotel confirmation number to come later. Will go live 8/11.

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- Improvements based on feedback. Summary of feedback on Spring Assembly overwhelmingly positive, will be posted.
  - Need to have networking between virtual and in-person. Registration choice to opt in/out sharing email for all Assembly participants, still working on what to do with this.
  - Attendees won't have to sign up ahead of time for workshops. Since we are having 2 workshops for all attendees, choosing workshops is not needed this time.
  - In past, too many options for rooms, now simplified. If coming with guest, additional fee for meals. Last Assembly, 96 registered but only approximately 80 for dinner. We have paid for dinners/breakfast not eaten.
  - Anyone with registration covered by Area will need a coupon code at time of registration. Past delegates should email Sue for code. The Area will cover Alateen, they will need code. There is a link to the Registration Policy on the Registration page.
  - Debbie P. – if dual roles, if voting GR registration should be paid by the group.
  - Terry W. – true for anyone holding voting GR position.
  - Cheryl L. – DRs attending as voting GRs, group pays registration, not District. If bringing a guest, do you register as single room? Sue – yes, have to pay single room rate.
- Encore – have Nick again, who did a great job. \$263 increase in contract, signed and confirmed.
- Voting app – little progress made, might not be ready for Fall Assembly. Voting separately is a challenge but we did it. No complaints. A voting app will be expensive.
- Volunteer opportunities – 25 people stepped up to volunteer. Ideas: welcome team for first timers; hotel liaison; workshop coordinator; registration table, virtual and in-person table.

### **Review of Fall Assembly Agenda** - Debbie P. (Agenda file: VAWSC August 6, 2022 Agenda.docx)

See proposed Fall Assembly Agenda. Below is discussion and/or changes to the Agenda. Items not mentioned remain as written.

- Volunteers for reading legacies:
  - 12 Steps – Robynn B.
  - 12 Traditions – Emily M.
  - 12 Concepts – Sophie L.
- Coordinators/liaisons sit at front for introductions.
- AI-Anon History will be a main session.
- Heather S., Public Outreach, WSO, will present workshop. Debbie P. would like to hear how many workshops we want. Since the Area doesn't have Public Outreach Coordinator and Districts need outreach ideas, Debbie is suggesting one workshop in the main session so all hear about Public Outreach. Discussion:
  - Ellie F. – no other workshops? Debbie P. - We're discussing.
  - Maria N. – her district doesn't have a Public Outreach coordinator and would like ideas. Great idea.
  - Ava B. – concur. Likes ideas of getting Public Outreach information together.
  - Sue T. – concur. District struggling with Public Outreach. Having all of us together is a good idea.

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- Stacy L. – concurs, but most feedback is they want more workshops. Need DRs to spread word that this is one time.
  - Ann S. – workshops are beneficial and big help but Public Outreach is important.
  - Ellie F. – 2 workshops history and Public Outreach. Not just presentations, hope we have involvement/interaction.
  - Duane F. – if we don't do Public Outreach in main session, what is the alternative? Debbie P. - If another room, would have hybrid and limit the number of participants in the room, too many people in some workshops. There would be other workshops at the same time? Duane – with our theme, getting back to basics, these are two strong topics. Then go back to workshops in the spring.
  - Stacy L. – Main room have Public Outreach workshop and another workshop in a smaller room.
  - Emily – if more than one, divide in two so everyone could go to both, switch so all hear both workshops.
  - Debbie P. – asked for a group consensus having only the Public Outreach workshop after dinner. Raise hands – majority yes. One workshop on Public Outreach. Debbie P. asked for opposing comments, there were none.
- **Webex Poll** – How many workshops should there be at Fall assembly? One – Public Outreach in the main room or two workshops in separate rooms? **Poll vote: 26 - one workshop; 2 - 2 workshops.**
    - Night owl meeting (Saturday) – Laura L. Lisa R. will help.
    - Early bird meeting (Sunday) – Ann S.
    - Discussion and voting on 2023 budget after roll call.
    - All DR highlights on Sunday.

**DR Reports:** Debbie P. - Removed DR reports on Saturday to have Al-Anon History workshop and possibly have on Sunday. If we have any DR reports on Saturday there is only 1 minute to give name, district, and highlights. Reports will be on web.

Discussion:

- Katherine P. – drop completely, will read reports online.
- Terry W. – opportunity to get to know DRs who may become the next officers.
- Wendy R. – intend to read reports and thank them for submitting.
- Cheryl L. – suggestion, make introductions at report time so we can put a face with name. DRs are lined up ready to go.
- Becky D. – doesn't mind either way. Does read reports online and likes to put face with name.
- Ellie F. – needs face with name so we should keep. Have DR give one glow and grow in 1 minute.
- Cindy L. – group reports are important at District meeting, and District reports are important at Assembly. Keep short, don't eliminate.
- Sue T. – it is DRs responsibility to read. Felt rushed at assembly. Got more information at DR session.
- Ava B. – value to hearing reports. Likes seeing face.
- Laura L. – likes face with name but doesn't like reports. DR session is a good place for reports. People are rushed. Did like posters. Important for DR to share with DR, not all GRs.
- Robynn B. – compromise to introduce DRs and emphasize that reports are online.

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- Debbie P. – likes to see face with a name. Consensus to do brief introduction and highlight for 1 min on Sunday. Debbie P. asked for show of hands to have introduction and highlight for 1 minute. Approved by majority show of hands.
- Wendy R. – comment on reports section. ESAC not meeting. Wendy R. will report on MEAC/ESAC together.
- Chat Rooms:  
Terry W. – are we eliminating DR/GR chat rooms at the end of Saturday? It's an opportunity to network and would like them to continue. Debbie P. – we didn't have last time. Who would like to have the DR/GR chat rooms?
  - Discussion:
  - Ellie F. – happy to do but not sure of timing. Have chat rooms after the Workshop, then night owl? Can see value of chat room. Being on the computer late is hard.
  - Terry W. – Chat rooms were traditionally at the close of the day.
  - Stacy L. – mixed. Virtual chats after assembly. Put back in spring.
  - Becky D. – when things are changed on the fly, not all get information. Needs to be decided now and don't change.
  - Cecily M. – hard to schedule when in-person/virtual could be together. There is value to have together. Realizes as choice of hybrid, that more value in staying on screen. Have choice to be in chat room but lose if not available.
  - Ed W. – start earlier on Saturday, 9 am. Debbie P. - Travel on Saturday impacts start time.
  - Duane F. – agrees important to have chat rooms. Gauge in morning if needed. Not mandatory.Outcome: Debbie P – can put in chat following workshop and push night owl back. Will change agenda.

**Hospitality:** Debbie P. – The hotel has offered a hospitality room. Debbie P. thinks that we should have 3 districts to furnish/administer the hospitality room.

Discussion:

- Bruce B. – hotel policy on food? Yes, changed. Food can only be in hospitality. Remember hospitality rooms, area coordinated with districts and districts had to take any leftovers. Districts volunteered, no area reimbursement. Needed administrator responsibility, set up and clean up.
- Cheryl L. – districts to pay and provide snacks or just host? Debbie P. - Open for discussion.
- Ellie F. – difficult to find time to use hospitality.
- Stacy L. – not needed but if we have one the Area should pay for supplies. Likes suggestion of light and see how it works.
- Emily M. – how much should we bring?
- Becky D. – does the room have a fridge? Debbie P. – No refrigerator.
- Terry W. – how many coffee services are we paying for? Debbie P. - Continual inside the main meeting room. Terry W. – the room doesn't lend itself for hospitality.
- Debbie P. – room is on the first floor.
- Sophie L. – purpose of having hospitality? Debbie P. - Hotel gave us room so we considered the room could be used for fellowship. Snacks would be kept in hospitality.
- Laura L. – financially, coffee costs the Area a lot. This service could be used in connection with the hospitality room.

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- Duane F. – in past, we had hospitality without a fridge, etc. and people loved it. Used for fellowship and snacks. The hospitality room was well used. Would have continued but hotels wouldn't allow outside food. As an Introduction to assembly, he was made a part of hospitality. Since just getting back to having hospitality, keep it light and simple. Volunteered to support.
  - Ann S. – remembers hospitality rooms in the past. The room was closed during important sessions. Need a coordinator to make sure room is picked up, stocked etc..
  - Meg P. – how would work, staffing?
  - Wendy R. – If there's no food, doesn't need staffing.
  - Gail K. – hospitality rooms need food and we should take advantage.
  - Robynn B. – hesitant to volunteer without GR support. Ellie F. – DR volunteers and knows GRs will support.
- **Webex Poll for Everyone** – Should we have a hospitality room with food, without food or no room at all? **10 - Yes, with food; 7 - Yes, without food; 12 - no hospitality room.**
- Outcome: Majority voted to have hospitality.
  - DRs to help: Coordinate with Duane. Robynn B., Gayle K., Sophie L.

### Area Update Reports:

- **Group Records** - Cheryl L. (Report file: 2022.8.6 VAWSC AGRC )
  - Have 265 meetings, not groups (some groups meet more than once a week). 124 face to face, 51 hybrid, 90 virtual. 9 are listed as virtual only. 11 beginner meetings.
  - Asking DRs to go to Area website and review meeting lists; confirm WSO numbers.
  - WSO sent email acknowledging we had policy for electronic meetings and can process new registrations for electronic only groups. WSO hasn't fully developed a process for listing virtual only meetings. Cheryl able to get our virtual meetings listed on WSO. Please get virtual changes to Cheryl, especially if the group no longer wants a physical address listed.
  - Prefers changes from DR by email rather than tiny url (not designed for virtual group changes). If changes are submitted to WSO, there is a delay because WSO sends the change back to the Area Group Records Coordinator. Also, send group record changes to service centers, if affiliated with one. Some meetings are still listed as temporary virtual, need to contact Cheryl if want changed to virtual only and remove any physical address removed.
  - Cheryl needs changes to Alateen meetings along with the AAPP, because Cheryl makes Alateen changes on the Area website. Gayle K. – why service centers don't use Area's meeting list, rather than have to check two places? Cheryl – changes should be sent to both places.
  - Discussion:
    - Lisa C. – has a meeting that is temporarily virtual, goal is to not have physical location? Cheryl – up to group. Is there a way for DR to download a spreadsheet that contains all information for meeting list? Cheryl – will look into whether it can be downloaded as a spreadsheet. DRs have access to WSO website.
    - Ellie F. – service centers list names and phone numbers of group contacts, but not at Area. Cheryl – not correct, can't list a personal email but can give group email and list two contacts with phone numbers.

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- **Area Convention** – Val P. (Report file: 2022.8.6 VAWSC CONVENTION.pdf)
  - Wendy R. and Ellie F. - 230 people registered, registration is still open but no rooms are available at DoubleTree. Having a hospitality room.
  - Cheryl L. – block gone but may still be rooms? Wendy – hotel is completely full.
  - Sue T. – what time can items be brought for Silent Auction and Boutique? Ellie – 2 pm. Stacy – the first workshop is at 4:45.
  - Meg P. – literature table needs help.
  - Ed W. – Need chairs for Saturday night Al-Anon meeting. Send Ed email.
- **Communications** – Becky D. (Report file: )

We have 22 meetings on Webex each week, 8 District meetings monthly, ½ dozen ad hoc business meetings. Working to get everyone to start their own meetings. DRs managing own meetings are a big help.
- **LRPC** – Terry W. (Report file: 2022.8.6 VAWSC LRPC.pdf)

Website update is number one. Developing an Area and District boundary policy. Val P. working to create a policy development guideline. Deb T. is working on Motions Log. Adding to LRPC goals is revising the suggested donation guidelines.
- **Website** – Bruce B. (Report file: 2022.8.6 VAWSC WEB COORD.pdf)

Staying with 3Waves for now. Taking bids from other vendors but on back burner for a month or two. Discussion:

  - Deb T. – are we paying \$6K for the 3Waves upgrade? Yes.
  - Duane F. and Debbie P. – are we making a recommendation to upgrade? Bruce - Yes, unless we want to take the risk of not upgrading.
  - Terry W. – recommendation needs to go thru LRPC, then to Officers. Will work on getting this together soon.
- **AAPP** – Patty M. (Report file: 2022.8.6 VAWSC AAPP.pdf)
- **Alateen** – Lisa R. (Report file: 2022.8.6 VAWSC ALATEEN.pdf)
- **Literature/Forum** – Ann S. (Report file: 2022.8.6 VAWSC LITERATURE.pdf)

Price increases are on the new order form, Ann will send out. Forum – WSO report is done by state, changing to Area. Our Area does well with Forum sales. We have a Spanish and French Forum. Need stories for the Forum, especially on the legacies. Ann hopes to have something on the Forum at Convention. Meetings with a contact list can send out messages about which literature being used at the meeting. Groups at Work is available.

Discussion:

  - Deb T. – heard Groups at Work weren't available? Ann didn't hear that.
  - Stacy L.- every book went up \$2. Her group is doing a Forum study, every member in group is getting Forum. Ann – could raffle a Forum subscription for those who don't have it.
  - Barb L. – went on WSO website last week, more is out of print than in print. Ann S. – delays in printing due to difficulty in getting supplies and printing.
  - Stacy L. – outside entities beyond WSO are what's keeping WSO from getting literature.
  - Terry W. – some pamphlets are back. Need to keep checking.



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- Sophie L. – has WSO thought about putting more on electronic media. Ann – WSO is always thinking about how to provide literature. Ann will let know if she hears.
  - Stacy L. – putting literature into electronic formats is time consuming. Not an option to paper shortage.
  - Duane F. – DRs look at their resources to share with other Districts when needed.
  - Becky D. – The Bristol group has a closet of books, working to inventory and will share with other Districts when completed.
- **Archives** – no report.
  - **Service Centers**
    - NVSC – Lisa R. (Report file: 2022.8.6 VAWSC NVSC.pdf)
    - Tidewater – Sean M. (Report file: ) the Tidewater Service Center is financially good. Literature sales at convention and Fall Assembly. Tidewater has a new office manager.
  - **Public Outreach** - vacant
  - **MEAC** - Wendy R. Took place this summer and was successful. No financial report yet. Numbers were reduced but we had a full conference. Planning for next year. Groups and Districts give donations to support MEAC, plan to ramp up next year. ESAC no conference this year, looking to see how well MEAC went.

### **DR Highlights and Round Table Discussion** – (Reports are on VA Area website)

Debbie asked DRs to raise virtual hand, she will call on for highlights.

- Becky D., Southwest - Lost a meeting, have two. We have a joint Al-anon AA meeting once a month.
- Barb L., covering for Chris B., Springfield/Annandale – 9 active meetings. Springfield 12 and 12 AFG is trying their first hybrid meeting. Hug and cookie event in December and are looking for a coordinator.
- Katherine, Seven Hills – Numbers are getting better. Developed a newcomers packet with How Al-Anon Works. Also, putting How Al-anon works in libraries and jails.
- Tracy, Richmond N, covering for Billie – had someone come in to help with looking at budget.
- Emily, Loudon – District meeting monthly by zoom, difficulty getting GRs to participate. Having a workshop on Sept 24, topic: Mission Possible – hope, help, humility, honesty.
- Sue T., James River South - Monthly district meetings on Webex and meet in person quarterly. 1 new meeting. District picnic, 30 attendees. Planning fall gratitude breakfast.
- Cindy L., Southside - 4 active groups. District meeting is hybrid. Upcoming workshop, Resentment to Compassion with AA participation. Emphasizing service. 3 potential new groups forming.
- Meg P., Nansemonde – 9 face-to-face meetings. District meetings are on Zoom.
- Maria N., Falls Church/McLean/Vienna – 9 active meetings. 200 Al-Anon Faces Alcoholism for groups to distribute. 100 newcomer packets were provided to local treatment program.
- Robynn B., Peninsula - 20 meetings. District has hybrid meeting every other month. Participated in VA Summer Institute for Addiction Studies, a professional event. Picnic and hybrid workshop planned.

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- Lee, Alt DR, Virginia Beach – 18 meetings. Continue to hold GR101 at district meetings. Quarterly fellowship dinners. 1 Alateen meeting. Picnic planned for Sept 17. Workshop planned for November 12, Principles of Al-Anon. Doing Public Outreach using bookmarks with QR codes.
- Diana A., Roanoke – 15 meetings. Providing Newcomer packets and How Al-anon Works to newcomers. Participating with AA in New Year's Eve potluck. Participated in MEAC, it was wonderful and inspiring.
- Lisa C., Central Valley - 7 active groups. 1 group inactive. 2 groups moved to Blue Ridge District.
- Ed W., Albemarle – 12 meetings. Alateen meeting is now hybrid. Tried having a District hybrid meeting but most attendees stayed virtual. Potential Fall workshop.
- Sophie L., Arlington – One group created a new volunteer position to help with electronics. Has a meeting with child care (cost \$60 per week) but not doing well. 1 spanish meeting, hybrid. Joined Springfield and Vienna/McLean Districts for a breakfast social on August 21. Potential workshop.
- Gayle K., Alexandria – 13 meetings. Picnic this summer. Planning an in-person workshop in the fall. District meeting every other month, next meeting in-person.
- Ellie F., Norfolk - 8 meetings. Monthly district meetings on zoom. Sent 2 Alateens and 2 sponsors to MEAC.
- Terry W., Fairfax – Has excessive amount of money. They have a new treasurer who is developing a budget. Planning a workshop on Oct 22, topic: four primary ideas. 10 meetings. Monthly virtual District meeting.

### Q & A

- Sue T. – use libraries for District meetings.
- Ed W. – thanks for asking him to speak at MEAC.
- Diana A. – thanks to Stacy for list of ideas from other DRs.
- Cheryl L. – meetings that have a virtual component and face-to-face component that meet separately, but simultaneously, cannot be registered as a single meeting, per WSO. Contact Cheryl with questions.
- Ellie F. – we have groups that meet on two different days, why can't we have a group that meets in-person and virtual? The issue with WSO is meetings that are held simultaneously but separately (i.e., virtual and in-person), not hybrid and should be registered as two separate groups. Beginner meetings are different, they are meant to be separate.
- Maria N. – has a group in this situation, the in-person group does not want to go hybrid. Talked with virtual group to rectify. Working with them to make a decision.
- Cheryl L. – with policy, can be virtual and connected to District and Area. WSO will tell virtual group to register as an electronic only group.
- Sophie L. – a group can have an online meeting on different day from in-person meeting with the same WSO number? Cheryl – that is correct.
- Deb T. – encourage DRs to get word out on Convention, etc.

**Summary and Closing Remarks** – Debbie P.

Briefings:

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- Duane coordinating hospitality at Assembly with Robynn B., Sophie L. and Gayle K.
- DR / GR chats added back into Assembly Agenda.
- Officers/Coordinators that need coupon codes for Assembly registration, contact Sue V.
- Encourage purchasing Forum subscriptions.
- Help needed at Convention.
- Encourage service in Districts.
- Thanks to assembly volunteers.
- Thanks to Tech Team.

Closed at 2:11 pm

In service,  
Deb Teer  
Area Secretary, Panel 62

### Upcoming Dates: 2022-2023

<b>2022</b>		
August 12-14th	Area Convention	Doubletree, Charlottesville
October 14-16	Fall Assembly	Midlothian, DoubleTree
<b>2023</b>		
January 14	Officers Meeting	Webex
March 4	Spring VAWSC	Webex
April 20-23	WSC	Virginia Beach
May 12-15	Spring Assembly	Midlothian DoubleTree
June 10	Officers Meeting	Webex
June 29 – July 2	Al-Anon International Convention	Albuquerque, NM
August 5	Fall VAWSC	Webex
October 13-15	Fall Assembly	Midlothian, DoubleTree

### Agenda Acronyms:

AAPP	Area Alateen Process Person
ADR	Alternate District Representative
AFA	Al-Anon Faces Alcoholism
AIS	Al-Anon Information Service
AGR	Alternate Group Representative
AMIAS	Al-Anon Member Involved in Alateen Service
ASC	Al-Anon Service Center
CAL	Conference Approved Literature
DR	District Representative

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<b>ESAC</b>	<b>Eastern Seaboard Alateen Conference</b>
<b>GR</b>	<b>Group Representative</b>
<b>GEA</b>	<b>Global Electronic Area</b>
<b>LDC</b>	<b>Literature Distribution Center</b>
<b>LRPC</b>	<b>Long Range Planning Committee</b>
<b>MEAC</b>	<b>Mid-Eastern Alateen Conference</b>
<b>SERDGT</b>	<b>Southeast Regional Delegate Get-Together</b>
<b>VAWSC</b>	<b>Virginia Area World Service Committee</b>
<b>WSO</b>	<b>World Service Office</b>
<b>WSC</b>	<b>World Service Conference</b>